

*Posizione A.P. Diritto allo Studio  
(Presidi di Ancona, Camerino e Macerata)*

**A.A. 2018/2019**

## **STUDENTS WITH INCOME OR ASSETS ABROAD - DOCUMENTATION TO BE SUBMITTED NO LATER THAN 31/10/2018**

### **Certificate to be produced about the family**

The certificate must show the composition of the family unit with the statement of those who live with the head of the family, at the date of submission of the request.

Appropriate certification must also be brought in the following circumstances:

- death of one of the parents,
- separation or divorce of parents,
- in case of abandonment of the parent or of a decision by the relevant authority to remove the parent from the family residence.

### **Income Certificate**

The certificate must include the income of all family members received **in the tax year 2016**.

(The certificate must explicitly specify that the revenues are for the whole year 2016); **in case of absence of income for each member above the age of 18 this eventuality must be explicitly specified in the documentation.**

### **Certification of property holdings**

The certificate should indicate all the real-estate assets of each member of the family at the due date 31/12/2017 with specification of the value defined in accordance with paragraph 3 art. 5 of the DPCM n. 159/13 (the value is the cost resulting from the purchase or contract and, failing, according to the marketable value found at the place where the property is located); **in case of absence of assets for each member above the age of 18 this eventuality must be explicitly specified in the documentation.**

### **Certificate of equity securities**

The certificate must indicate the movable property consisting of the components specified in art. 5 paragraph 4 of the Prime Ministerial Decree 159/13, (securities, deposits, bank accounts, shares, bonds, debentures, certificates of deposit and credit, other instruments or financial ratios, net assets of the company) held by the family at the due date 31/12/2017; **if case of absence, for each member above the age of 18 such a case must be explicitly specified in the documentation.**

**Photocopy of the residence permit:** A copy of the residence permit can be submitted later but within the deadline of 31/12/2018. In this case the benefits will be assigned without the payment of any sums of money until the actual delivery of the document. If the document is not presented by 30/09/2019, the student loses the right to obtain any sum of money. In such cases, the competent ERDIS authority should revoke the whole scholarship (such as money and services) if the student will not obtain the residence status by competent Italian authorities

All certificates must be issued by the competent authorities of the country of origin and must be translated into Italian and validated by the competent Italian diplomatic territory in the same country of origin of the student.

The certificate must bear a recent date of the year 2018.

For countries in which particular difficulties are documented by the local Italian Embassy, the above documentation can be issued by competent foreign diplomatic or consular representations in Italy and legalized by the Prefectures.

**For students coming from member states of the European Union** it is necessary to show the relative documentation issued by the competent authorities of the country where the income was produced, translated into Italian; **in this case legalization is not required.**